



Buckland & Chipping Parish Council

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MEETING No 328 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Meeting

Monday 3rd June 2024, 7.30pm in St Andrew's Church, Buckland

Present: Cllrs Robert Arkle (Chair), Penny Baxter-Newman (Vice), Debbie Thompson, Simon Dela-Nougarede,

In attendance: Caroline Scott (Clerk)

Minutes

Meeting opened 7:30

328.1 Apologies for absence

To receive apologies for absence.

Cllrs H Dauris and J Kenyon

328.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda
2. To receive and consider members' written requests for dispensations for declarable interests (if any)
3. To grant any requests for dispensation as appropriate

None

328.3 Minutes:

1. To confirm the minutes of Buckland and Chipping Parish Council Meeting 327, 13th May 2024 as an accurate record of proceedings – **resolved**, proposed Cllr S Dela-Nougarede, seconded P Baxter-Newman, voted unanimously

Cllr D Thompson Arrived 19:36

328.4 Reports to the Council

1. Village Hierarchy Chipping - **resolved**, proposed Cllr S Dela-Nougarede, seconded Cllr D Thompson, voted unanimously
2. Buckland Chipping Review - **resolved**, proposed Cllr R Arkle, seconded P Baxter-Newman, voted unanimously

328.5 Public Comments: Limited to 15 minutes

No members of the public.

328.6 Finance

1. To [authorise payments](#) made in accordance with the budget - **resolved**, proposed Cllr R Arkle, seconded P Baxter-Newman, voted unanimously
2. To agree venue for meetings - **resolved**, proposed Cllr P Baxter-Newman, seconded Cllr D Thompson to continue to use the Church in the summer months and Buntingford Meeting Rooms for winter months, vote 3-1
3. Annual Governance and Accountability Return (AGAR) 2023/24
Audit requirements for the year ending 2023/24
 1. To approve the [Annual Accounts](#) 2023/24
 2. To approve the Certificate of Exemption 2023/24
 3. To approve the Annual [Internal Auditor Report](#) for the year 2023/24

4. To approve Section 1, the Annual Governance Statement 2023/24

5. To approve Section 2, Accounting Statements 2023/24

6. To agree the dates for the public rights period, 10th June – 19th July 2024

resolved, proposed Cllr R Arkle, seconded S Dela-Nougarede, voted unanimously to above AGAR items

328.7 Planning

None

328.8 Reports from Working Parties and Committees

1. D-Day celebrations – 44 tickets claimed, tables to be set up. Volunteers to set up 18:00. BYO drink. 21:15 reading of tribute and lighting of beacon. Cllr R Arkle to lead the event, end of tribute have the last post.

2. Lithium battery campaign – to consider sending a letter of support **resolved**, proposed Cllr D Thompson, seconded Cllr P Baxter-Newman, voted unanimously

328.9 To note items for future agendas: and to receive any other items for future consideration

328.10 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 1st July 2024, St Andrew's Church, Buckland

Meeting close 20:45